



University Gallery Donation Rules

University Gallery is an important platform for the university to record, display, and inherit university culture and achievements. The university takes the opportunity of building a new campus, to develop University Gallery. In order to record the university history in a better way, we sincerely collect materials and items that can reflect the history of the university from all alumni, staff, and people from all walks of life. The donation rules are as follows:

1. University Gallery accepts donations of university-related materials and historic items or art souvenirs from all walks of life.
2. Donors must have ownership of the donated items and sign documents as needed to prove this.
3. Donated items must have legitimacy.
4. In order to truly reflect the meaning of the item, it is expected that the donor can make a detailed description of the item.
5. University Gallery will determine whether the donated item will be collected according to the collection principles.
6. If the donated item is not determined to be a collection, the item will be returned to the donor.
7. University Gallery fully possesses all the ownership, usage right (including research, exhibition, photography, etc.), copyright and lending right of the entry.
8. When the donated item is used (including research, exhibition, photography, etc.), the name of the donor will be displayed.
9. University Gallery will send an appreciation letter to the donor.
10. For all items entering the collections, University Gallery has the obligation to preserve them properly.
11. University Gallery reserves all rights of final explanation of "University Gallery Donation Rules".