

Reference Text Adoption Form 參考書訂購表

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若閣下在授課時使用任何參考書，請填寫下表。圖書館將按閣下所提供之資料訂購該參考書，並放置於學生教科書專區以供學生參考。本表格之資料將提供予閣下所選定的書店，然而，最終的訂購數量屬書店的商業決定。倘若閣下建議學生訂購任何參考書，且視之為課程用書，請填寫「課程用書訂購表」。

Academic Year 學年: 20 ___/20 ___	Semester 學期: _____
Faculty & Dept/Program 學院及學系/課程: _____	Course Code 科目編碼: _____
Course Name 科目名稱: _____	
Name of Lecturer / Professor 授課老師姓名: _____	
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參考書1	<p>Title 書名: _____</p> <p>Author 作者: _____ Edition 版本: _____</p> <p>Publisher 出版社: _____ Year 年份: _____ ISBN: _____</p> <p>I need Library to loan me a copy of this reference text for my use in class. <input type="checkbox"/> Yes <input type="checkbox"/> No 我需要圖書館借給我一套上述參考書於授課時使用。 需要 不需要</p> <p>I choose to order this book from the following bookstore (choose ONE only) 我選擇向以下書店訂購此書 (只選一項)</p> <p><input type="checkbox"/> Plaza Cultural Macau, Lda. (Campus Bookstore) <input type="checkbox"/> Other Local Bookstore (Please specify): _____ 澳門文化廣場 (校內書店) 其它本地書店 (請註明)</p> <p>I would like to order the latest edition of the reference text if the edition of reference text that I choose is not available on stock. 若我選的參考書版本沒有供售，我願意訂購最新版本參考書</p> <p><input type="checkbox"/> Yes 願意 <input type="checkbox"/> No 不願意</p>
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參考書2	<p>Title 書名: _____</p> <p>Author 作者: _____ Edition 版本: _____</p> <p>Publisher 出版社: _____ Year 年份: _____ ISBN: _____</p> <p>I need Library to loan me a copy of this reference text for my use in class. <input type="checkbox"/> Yes <input type="checkbox"/> No 我需要圖書館借給我一套上述參考書於授課時使用。 需要 不需要</p> <p>I choose to order this book from the following bookstore (choose ONE only) 我選擇向以下書店訂購此書 (只選一項)</p> <p><input type="checkbox"/> Plaza Cultural Macau, Lda. (Campus Bookstore) <input type="checkbox"/> Other Local Bookstore (Please specify): _____ 澳門文化廣場 (校內書店) 其它本地書店 (請註明)</p> <p>I would like to order the latest edition of the reference text if the edition of reference text that I choose is not available on stock. 若我選的參考書版本沒有供售，我願意訂購最新版本參考書</p> <p><input type="checkbox"/> Yes 願意 <input type="checkbox"/> No 不願意</p>
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Remarks: If you need to request Instructor Manual/Resource, please contact the publisher directly. If you need the publisher's contact information, please contact Library <Ext. 8167, Email: lib_acq@umac.mo> .

備註：如您需要教學手冊/材料，請直接聯絡出版商。如有需要，可向圖書館<內線：8167，電郵：lib_acq@umac.mo> 查詢出版商的聯絡方式。

*Please use separate sheet if necessary. 如有需要，請用附頁。

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